

## PROJECT EVALUATION FORM



Republic of the Philippines  
Office of the President  
**CLARK INTERNATIONAL AIRPORT CORPORATION**  
Clark Freeport Zone, Philippines

## FOR CIAC USE ONLY

Application No.  
Date filed  
Processing Fee: Php 2,000.00  
O.R. no.

**Instructions:** This application together with the required supporting documents must be submitted to CIAC Marketing Department, subject to the payment of abovementioned processing fee. The Project study format may be modified to include additional relevant information. Please indicate "NA" if not applicable and attach additional sheets as annexes if necessary

## COMPANY PROFILE

Name and Address of Applicant Firm: Name/Position of Authorized Representative/s or Name Address of Company (if other than applicant) to exclusively operate project at Clark Freeport Zone (CFZ):

Tel No.	Fax No.	E-mail address	Tel No.	Fax No.	E-mail address
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## Nature of Business Entity (Please Check Appropriate Box)

Division of Existing Corporation	[ ]	Partnership	[ ]
Division of New corporation as one of its Business	[ ]	Single Proprietorship	[ ]
New Corporation as its Sole Business	[ ]	Others Please Specify	[ ]
Proposed Corporation	[ ]		

## SEC Registration/Articles of Incorporation

Year Registered	Primary Purpose (per Articles of Incorporation/Partnership)
SEC Registration No.	
Authorized Capitalization:	
Subscribed Capital	
Paid-Up Capital	

## Current Business Activities/Product Lines /Services and Current Market Coverage:

## Description and location of previously undertaken projects similar to that proposed at CFZ:

## PROJECT DATA DESCRIPTION

General Project Description (To include facilities to be setup, concept of business operation, product lines/services, target market & indication whether new, expansion or transfer of operations, stating reasons for transfer)

### Technical Data

Detailed List of Products/Services to be provided (with corresponding description and uses highlighting unique or distinguishing features)

Description of Production Process, if applicable; (Highlight new production technology or state-of-the art machinery/equipment to be used if any)  
(Attach Process Flow Chart)

### Environmental Soundness

Raw materials the proposed project will consume/Used During Operations (indicate the approximate amount used per month for each material):

Solid Waste (Description & Estimated Volume/Day)	Liquid Waste (Description & Amount/Day)	Gaseous Emissions (Source (e.g. furnace boilers, etc.

Brief Description of Waste Disposal System and Planned Treatment process:

List of Machinery/Telecommunication/Electronic/Computer/ and other Equipment/Devices to be used (Attach machinery layout) :	Total Cost	Origin	Mode of Shipment Air/Sea/Land

### Space Requirements:

Land Area	Building Floor Area	Others:
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### Power and Other Utility Requirements:

Power (KWH/mo.)	Water (cu.m./mo.)	Telephone (lines)

### List of Support/Infrastructure Services required within the Zone

### Manpower Requirements

Labor Requirements	1st year	5 <sup>th</sup> year
During Construction (Cumulative)		
During Operation:		
Regular (Cumulative Totals)		
Contractual (Cumulative Totals)		
Total Employment during Operation		

Financial Data					
	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year	5 <sup>th</sup> year
Projected Foreign Gross Revenues (Export Services) (considered constructive exports if within CFZ and to other similar ecozones)					
Projected Domestic Gross Revenues (Revenues outside CFZ and other similar ecozones)					
Cumulative Tax Provision (5% of Gross Income Earned)					
<b>Project Cost (Cumulative)</b>	<b>1<sup>st</sup> year</b>		<b>5<sup>th</sup> year</b>		
Land					
Land Improvements					
Buildings					
Plant Machinery & Equipment					
Transportation Equipment					
Office Equipment					
Furniture and Fixtures					
Other assets					
Sub-Total					
Working Capital					
<b>TOTAL PROJECT COST</b>					
<b>Sources of Funds</b>	<b>Percentage(%)</b>		<b>Amount (Total Investment)</b>		
			<b>1<sup>st</sup> Year</b>	<b>5<sup>th</sup> year</b>	
From Equity					
From Loans: <i>(Attach certification/proof of funding on loan obtained)</i>					
Bank Loans					
Advances from parent Company (if any)					
<b>TOTAL SOURCES OF FUNDS</b>					
Projected Rate of Return on Investment (ROI)			Projected Payback Period		
<b>Management Credentials</b>					
Key Management Officers (With corresponding relevant expertise, experience and major business affiliations/attached separate sheet if necessary):					
<b>SUMMARY OF PERFORMANCE COMMITMENTS</b>					
<b>COMMITMENTS</b>		<b>1<sup>st</sup> year</b>		<b>5<sup>th</sup> Year</b>	
1. Minimum Guaranteed Lease Payment to CIAC					
2. Cumulative Employment Generation	During Construction				
	During Operation (Contractual)				
	During Operation (Regular)				
3. Site Development (Cumulative)	Total Area Developed (sq.m.)				
	Structures Constructed (sq.m.)				
	Parking/Landscaped (sq.m.)				
4. Export Volume in \$ Values (annual)	Projected annual Exports				
	Less: Foreign Cost of Sales				
	Net Export Earnings				
5. Expected Start of Construction (No. of calendar days from CIAC approval of Construction Plans)		6. Expected Completion of Construction (No. of Calendar days from start of construction)		7. Expected Start of Operation (No. of calendar days from completion of Construction)	

**REQUIRED SUPPORTING DOCUMENTS AS INTEGRAL PART OF APPLICATION**

1. Letter of intent with (a) company profile (b) Preliminary Project Data (c) Environmental Checklist and (d) Board Resolution of authorized representative
2. Certified true copy of SEC Registration and Articles of Incorporation and By-Laws.
3. Latest audited financial Statements of applicant firm (or parent/management company if applicable)
4. Latest income tax return of applicant firm (or parent/management company if applicable)
5. Bank certification of approved loan or credit line; if equity financing is less than total project cost
6. Proposed site development plan (with perspective drawings)
7. Construction timetable/financial schedule.
8. Production Process Flow Chart, if applicable (Copy of Systems/Schematic Diagram/Basic Network configurations)
9. Company brochures, if any
10. Environmental Impact Statement (for environmentally-critical projects or those to be located in environmentally critical areas)
11. Formalities (licenses, permits, etc.) with National Telecommunications Commission (NTC) and franchises from Congress, if applicable.

**APPLICANT'S ADDITIONAL UNDERTAKINGS**

In addition to above performance commitments, the applicant also commits to undertake the following:

1. To contribute to the achievement of the goals of transforming CSEZ into a modern metropolis that is world-class in its facilities but environmentally
2. To support the promotion of CFZ as an investment and tourist destination;
3. To comply with all the rules and regulations on importation/exportation promulgated by government authorities concerned;
4. To establish a separate entity that will exclusively engage in the proposed business activities at the CFZ.
5. To submit such periodic reports and other information on its activities in the CFZ.
6. To hire, as much as practicable, employees and workers from peripheral areas of the CFZ and to abide by existing labor policies, rules and regulations pursuant to the Labor Code of the Philippines;
7. To adhere to zoning regulations, building and environmental standards prescribed by the authorities concerned; and
8. To comply with the terms and conditions of the lease agreement with CIAC.

Done in the city Province of \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Applicant Firm)

\_\_\_\_\_  
(Signature over printed name)

\_\_\_\_\_  
(Position/Designation)

Republic of the Philippines}  
City/Province of \_\_\_\_\_ }S.S.  
\_\_\_\_\_ }

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ in the City /Province of \_\_\_\_\_.  
Affiant exhibited to me his Community Tax Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_, on \_\_\_\_\_

Doc. No. \_\_\_\_\_;  
Page No. \_\_\_\_\_;  
Book No. \_\_\_\_\_;  
Series of 2004.