PROCUREMENT DEPARTMENT

Corporate Office Bldg., Clark Civil Aviation Complex, Clark Freeport Zone, Pampanga
Telefax Nos.: (045) 599-2888, loc. 710, 711

REQUEST FOR QUOTATION

Gentlemen:

Please quote below your lowest price(s) for the following item(s) and return this form in a sealed envelope to Procurement Division not later than _____

It is understood that:

1. Your quoted price(s) are good up to : _____.
2. Items shall be delivered within _____ working days upon receipt of the Purchase Order.
3. Payment to be made within___ calendar days upon completion of delivery.
4. CIAC reserves the right to reject any or all items not in accordance with the specifications.

NO VAT SHALL BE IMPUTED ON THE COST OF THE ITEMS PER BIR RULING # 048-95

Very truly yours,
CLARK INTERNATIONAL AIRPORT CORPORATION

_____
Purchasing Officer

Note: No erasures allowed.

Item	Qty	Unit	Articles/Descriptions	Unit Cost	Total Amount
46	100	pc	CD RECORDABLE, w/ case		
47	30	pc	COLUMNAR BOOK, 8 columns		
48	12	bottle	CORRECTION FLUID, bottle,1/2 fl. oz., water-based		
49	30	pc	CORRECTION PEN, 7ml, fast drying		
50	5	pc	DISKETTE, 1.44mb (10 pcs/ box)		
51	100	pc	DVD RECORDABLE, w/ case		
52	30	pc	ERASER, Pencil		
53	10	pc	ERASER, Whiteboard / Blackboard		
54	300	pc	EXPANDING ENVELOPE, w/ garter		
55	10	pc	BINDER, 3-ring, Portrait		
56	50	pc	BINDER, Document File (Archfile), Landscape, 3" x 9" x 15"		
57	50	pc	BINDER, Document File (Archfile), Portrait, 3" x 14" x 11"		
58	5	pc	CALCULATOR, Electronic, 12-digit		
59	10	pc	CLEARBOOK, 50 sheets, Legal Size		
60	5	pc	CUTTER, Heavy Duty		
61	100	pc	DATA FILE BOX, File Holder, 9" x 15" x 14"		
62	5	pc	FILE TRAY, 2-layers, Plastic		
63	5	pc	FLASH DRIVE, 4gb / 16gb		
64	10	pc	RULER, Plastic, 12"		
65	20	pc	SCISSORS, 6"		
66	10	pc	STAMP PAD, w/o ink		
67	20	pc	STAPLER, w/ staple wire remover, Max		
68	20	pc	STORAGE BOX, 12" x 10" x 15"		
69	5	pc	TAPE DISPENSER, for 1" Tape		
70	20	pc	BATTERY, Alkaline 9V		
71	20	pack	BATTERY, Alkaline AAA		
72	10	pc	BATTERY, Alkaline D		
73	5	pack	CUTTER BLADE, S500		
74	20	pack	PAPER, S041061, Photoquality, 102gsm		
75	5	ream	PAPER, PPC / Book / Multicopy, A3, 80gsm		
76	200	ream	PAPER, PPC / Book / Multicopy, A4, 80gsm		
77	250	ream	PAPER, PPC / Book / Multicopy, A4, 70gsm		
78	5	pack	PAPER, Linen / Parchment, A4		
79	10	pad	PAPER, Ruled, White / Yellow		
80	10	bottle	STAMP PAD INK, Black		
81	10	bottle	STAMP PAD INK, Blue		
82	5	bottle	STAMP PAD INK, Red		
83	10	bottle	STAMP PAD INK, Violet / Purple		
			page 2 of 2		
			nothing follows		

Date: _____

Name/Designation : _____
Signature : _____
Name of Company : _____
Address & Tel. No. : _____